

Guidelines for MOCA (QLD) Organised Car Runs

With the continual changing of DOTMR rules applying to SIVs registered cars, it has become necessary to set out guidelines, to be followed by any club member organising a car run that is to be sanctioned by MOCA QLD. A run that is sanctioned will allow those members with SIVs registered cars to take part in the event, legally and have full insurance coverage (that is assuming they are insured). If these guidelines are not followed, there could be a negative impact on MOCA (QLD) and the owner of the vehicle, should it be found that someone is using their SIVs registered vehicle contrary to the SIVs regulations.

For a run to be sanctioned by MOCA (QLD), it has to meet the criteria set down by the DOTMR to allow SIVS registered vehicles to participate in a car run/club event. To do this the following conditions must be met.

1. The run must be open to all financial members of the Club to participate.
2. The run must be advertised on the club website, magazine or other electronic media the club may choose to utilise.
3. The run must be given a sanctioned number by the run coordinator or nominee.
4. Where possible the run must have at least a 7 days' notice period to allow review and posting on the website etc. When a lesser notice period is given SIVs sanctioning cannot be guaranteed
5. The organisation of the run must follow the MOCA(OLD) run guidelines that follow this note.
6. A register of those attending must be kept, this register must contain the following details
 - a. the name of each attendee,
 - b. the vehicle registration number
 - c. the vehicle make i.e. is it a Mustang Y/N
7. A copy of this register must be sent to the club secretary immediately after the event, for safekeeping and for reference if requested by the DOTMR or insurers.

Under the Club constitution, the club must hold one run a month on the first Sunday, all financial members and invited guests may attend.

Other runs may be organised by members at any time in the month. If they are to be sanctioned, they must follow the MOCA (QLD) run rules. Guests may attend these runs as invited by the run organiser. No run using the MOCA (QLD) name or club media tools (newsletter, webpage or electronic media) can be undertaken, without fully adhering to these rules.

This all being said, MOCA (QLD) fully support all opportunities that allow everyone in the club to join in and enjoy their Mustangs where possible.



General guidelines for organising a MOCA sanctioned car run

- Runs should be designed with all members in mind, therefore where possible, runs should alternate between Southern, Northern, Eastern, and Western suburbs/directions from the club rooms.
- The person organising the run if they wish it to be sanctioned, must submit the details of the run to the club **Run Coordinator** for approval.

Guidelines

- Runs should be scouted by the organiser at least two weeks before the run to
 - Confirm the route
 - Define road condition
 - Check for toilets along the way
 - Fuel stops
 - Parking at venue.
 - A meeting point for the start of the run and meeting time needs to be defined as does the departure time from the meeting point.
 - If a meal is to be provided by a third party i.e. a hotel then the menu should be obtained. If pre-ordering and payment is a requirement then this should be done at the meeting point, then the order phoned through to the venue.
- Run Briefing
 - A run briefing will be held by the run organiser at the departure point
 - This briefing will outline the run, the duration, and problems that may be expected along the way, and any planned stops
 - Any fees or charges will be detailed.
 - The run organiser will advise what run members are to do in the event of losing the run leader or a break down.

Guidelines for an Impromptu Event – where a sanction number is not required.

The DOTMR - Definition of an Impromptu Event is as follows :

An impromptu event is an event that has been initiated by a club member, involves one or more vehicles, and must comply with the following elements:

- involves an invitation to wider club members to attend the event; and
- is either
 - endorsed in advance of the event by the relevant club or Australia Street Rod Federation committee; or,
 - where it exists, complies with published club guidelines as to what is a valid event; and
- is listed either in the newsletter, on the website, or social media page (or in another manner approved by the club or Australia Street Rod Federation, such as the club calendar of events) prior to the event.

Note: Incorporated vehicle clubs should maintain a register of endorsed impromptu events. This register should contain information on the impromptu event.

MOCA (QLD) members organising any impromptu event are required to follow these steps, before an event takes place

1. An Impromptu event / run needs to be posted up on the club's Facebook Page and if possible the clubs webpage. Sufficient prior notice needs to be provided to allow other members to respond, ideally 7 days' prior notice will be considered reasonable.

2. An impromptu run, must be an open invitation to all club members to participate and this needs to be clearly stated in the posting of **ANY** such events.

3. Those wishing to attend an impromptu event invitation – are required to have their details recorded **PRIOR to PARTICIPATING** in the event – information that you will need to provide in your response to an impromptu event invitation are as follows:

- State your MOCA (QLD) membership number
- Your vehicle registration number – highlighting if it is on SIV'S registration
- Plus, the club members name or names of those attending the event.

This can also be done via your response to an impromptu invitation via our club Facebook page. Or by way of notification to the club secretary, which has then been acknowledged by the club secretary prior to doing so. The best and simplest way will be via the Facebook page.

4. A separate final record of all attendees must be kept by the organiser or poster of the impromptu event –full details needed as outlined above must be obtained for cross referencing purposes if ever asked by DOTMR or an Insurance company are as previously stated : **MOCA (QLD) membership number and car rego plus those persons attending.**

The above information **must then be submitted to the club secretary** within 48 hours of the event being conducted.

Understanding, if you post up an impromptu event on the MOCA (QLD) Facebook page, you are then also taking on the responsibility of carrying out step 4 as outlined above.